



Ben Dorr
Pastor

Leigh Stuckey
Associate Pastor

Mary Kathleen Duncan
Associate Pastor

Lauren Slingerland
Associate Pastor

Julia Watkins
Associate Pastor

Amos Workman
Parish Associate

Lauren Hood
Assoc Dir of
Youth Ministries

Cara Puntch
Weekday School Director

2310 Augusta St.
Greenville, SC 29605
(864) 232-2424
www.wpc-online.org

Westminster Presbyterian Church

Greenville, SC

Director of Music

Position Summary

Westminster Presbyterian Church is seeking a new Director of Music to lead our strong and diverse music ministry. In this full-time position, the Director will be responsible for all music at Westminster, including all worship services. Working collaboratively with our pastors, the Director will ensure that music is an integral part of the worship experience, reinforcing the messages and themes of the spoken word and reaching the hearts and minds of worshipers. The Director will understand and share Westminster's commitment to sharing the love of Christ with all, and will work to communicate that vision through music. The Director will ensure the consistent excellence of all musical offerings. The Director will also be responsible for oversight of all day-to-day administrative aspects of our music program.

Essential Functions

- As an integral member of the worship team, work in cooperation with pastoral staff to plan and oversee music for every worship service at Westminster, including weddings, funerals, and special services, in cooperation with pastoral staff; except in summer, we have two traditional worship services every Sunday
- Select music appropriate to scripture, liturgical calendar, and tone of worship; advise pastoral staff on selection of appropriate hymns
- Plan and lead rehearsals and performances of, and recruit participants for, the following choirs:
 - Sanctuary Choir
 - Chancel Choir
- Direct, or supervise directors for, the following choirs:
 - Youth Choir (Grades 6-12)
 - Senior Choristers (Grades 3-5)
 - Junior Choristers (Grades 1-2)
- Plan and execute special musical services as approved by Head of Staff
- Build and nurture relationships with, and provide support for, participants (and their families) in Westminster's music ministry



Open minds open hearts.

- Supervise music ministry personnel, including organist; other instrumentalists; directors of other choirs; choral section leaders; and Furman Choral Scholars
- Maintain relationships with musicians in the community and recruit and oversee accompanists, instrumentalists, and vocalists as needed for all services
- Oversee maintenance of organs, pianos, and other instruments owned by Westminster
- Provide for and oversee musical support for Westminster youth groups in settings where appropriate (e.g., Fall Retreat; Montreat Youth Conference), and for the *It's Elementary!* Program
- Provide appropriate direction to acolyte program
- Maintain familiarity with A/V systems in Sanctuary, Fellowship Hall, and Room 209, and be prepared to provide support for A/V Coordinator and A/V volunteers as needed
- Oversee music-related expenditures and ensure adherence to budget

The foregoing elements provide a general overview of duties and responsibilities, and are not an exhaustive description of all elements of the position. The position may include other responsibilities and opportunities, as determined by the successful candidate's skills, experience, and interests. The Head of Staff has the discretion to add or remove responsibilities.

Competencies and Qualifications

- Master's Degree in Music or equivalent experience preferred
- At least 4 years' experience as church music and choral director
- **Artistic Excellence and Expertise.** The right candidate will be familiar with relevant repertoire, will have the skills necessary to carry out the essential functions of the job, and will continue to work to hone their craft and their ability to bring out the best in other musicians.
- **Commitment to the Mission of the Church.** Westminster is devoted to service and inquiry, and to showing Christ's love to all. The right candidate will share those commitments.
- **Compassion, Collaboration, and Interpersonal Skills.** The right candidate will work cooperatively with our staff and will bring humility and tact to the enterprise of coaxing the best out of our musicians.

Position and Benefits

- This is a full-time, exempt position, eligible for PC(USA) Board of Pension benefits.
- The Director of Music reports to Westminster's Head of Staff, and is expected to work cooperatively with other members of the pastoral staff.
- The position is eligible for four weeks of vacation and two weeks of continuing education.

About Westminster

Located in Greenville, SC, Westminster is a vibrant and thriving PC(USA) congregation with a strong tradition of service and inquiry. Since our founding in 1947 as an outreach to a then-underserved area, WPC has maintained a steadfast commitment to spreading the word of Jesus Christ through worship, education, music, and mission. We proclaim a thoughtful Christianity, and we strive to be a caring, inclusive, theologically diverse family of faith, unified in active witness and service to our church, our community, and our world.

Like the early church of the Book of Acts, WPC embraces an expansive vision for ministry. Our vision includes worship; international, national, and local missions; civic and interfaith engagements; congregational fellowship; small groups; and pastoral care for all generations and members.

Today, our growing community of 1,900+ active members (as well as 600+ children ages birth-8th grade) continues to build on the congregation's long history of mission. We currently dedicate 27% of our budget to the world beyond our walls. WPC's expenditure supporting Presbyterian mission partners is among the highest in PC(USA). Direct missions include those to the Dominican Republic and Cuba, church-wide single-day mission projects like Hands on Greenville and Rise Against Hunger, and support of a multitude of local missions.

Members also enjoy fellowship through a variety of programs, including "Supper with Seven," church-wide meals, Bible studies, a reading group, small social groups, youth programs, and athletics.

You can learn more by visiting our website at www.wpc-online.org.

How to Apply

Provide a resume, at least three references, and three videos representing your work to Ted Gentry, Chair of Westminster's Music Director Search Committee, at tgentry@wyche.com. Ted can be reached at 864.380.9453.